

iChurch Training

At Augustine United Reformed Church, Edinburgh
3-5 July 2017

Who the course is for:

iChurch is designed specifically so that you don't need to be a technology whizz in order to be able to use it. If you are reasonably comfortable using a computer, eg for email or online shopping, then you should be comfortable learning the system.

How to make a booking:

The course will run at Augustine United Reformed Church, Edinburgh (<http://www.augustine.org.uk/>), from 9am - 5pm, 3-5 July 2017. You will need to arrange your own accommodation nearby, and your own lunch each day (tea & coffee will be provided). To book for the course, or to ask any questions you might have, please contact Rebecca at interactivechurch@gmail.com.

What to bring with you:

- You will need a WiFi-enabled laptop or MacBook running an up-to-date operating system. Please install any relevant updates before arriving for the course.
- Ahead of time, gather and bring with you as much content as possible for putting onto the site. In particular, please bring photographs from your church, in JPEG format.

How to Prepare for the Training:

- Before you arrive, please go to <http://www.mozilla.org/en-US/> and download and install the latest version of the Firefox browser, and make yourself familiar with how to use it.
- Rebecca will contact you ahead of time to arrange setting up a domain for your site.

How much does it cost?

This course is being offered on a Pay-What-You-Can basis. That means it is up to you to choose how much to contribute towards the costs. If you would like a guideline as to what to pay, you could consider £250. However, you are welcome to pay less, or more, or nothing at all for the training.

Your iChurch website & hosting will be charged separately - more details about this here: <http://interactivechurch.org.uk/what-is-ichurch/>

Course Programme

Monday

- 10.00am Website essentials
- 11.00am Break
- 11.30am Defining your audience & getting started
- 12.30pm Lunch break
- 1.30pm Posts, categories, adding images, featured images, SEO, iChurch support
- 3.00pm Break
- 3.30pm Pages; menus; documentation; hyperlinks
- 5.00pm Finish for the day

Tuesday

- 9.00am Working with images: what images to use; where to find them; adding images individually; creating galleries
- 10.30am Break
- 11.00am Custom Layouts
- 12.30pm Lunch break
- 1.30pm Shortcodes & Downloads
- 2.30pm Break
- 3.00pm Working on your site; one-to-one consultations
- 5.00pm Finish for the day

Wednesday

- 9.00am Theme Options - customising your site
- 10.30am Break
- 11.00am Settings & Users
- 12.30pm Lunch break
- 1.30pm Working on your site; one-to-one consultations
- 3.00pm Break
- 3.30pm Plugins; wrapping up
- 5.00pm Finish